



Locality CEO Letter

NOTE TO LOCALITY: Any change in this form letter may result in a reduction of points under the scoring system.

NOTE TO DEVELOPER: You are strongly encouraged to submit this form to the appropriate local official at least three weeks in advance of the application deadline to ensure adequate time for review and approval.

General Instructions:

1. This form may be included with application (at Tab I).

OR

2. This letter must be received by Virginia Housing within 45 days from the date of the Virginia Housing Locality Notification Letter.

3. This form must be submitted under the locality's letterhead.

If you have any questions, please call the Tax Credit Allocation Department (804) 343-5518.

Locality CEO Letter

Date

JD Bondurant
Virginia Housing Development
Authority 601 South Belvidere Street
Richmond, Virginia 23220

Virginia Housing Tracking Number: _____

Development Name: _____

Name of Owner/Applicant: _____

Dear Mr. Bondurant:

The construction or rehabilitation of the above-named development and the allocation of federal housing tax credits available under IRC Section 42 for said development will help to meet the housing needs and priorities of _____. Accordingly, _____ supports the allocation of federal housing tax credits requested by _____ for this development.

Yours truly,

Signature

[CEO Name]

[Title]